

Notice no. 1804/2025/2

PUBLIC NOTICE REGARDING THE OPENING OF A TENDER FOR THE INTERNATIONAL SELECTION OF ONE PHD RESEARCHER TO CARRY OUT SCIENCE AND TECHNOLOGY MANAGEMENT FUNCTIONS WITHIN THE SCOPE OF THE PROGRAMME CONTRACT OF IN2PAST – ASSOCIATE LABORATORY FOR RESEARCH AND INNOVATION IN HERITAGE, ARTS, SUSTAINABILITY AND TERRITORY (LA/P/0132/2020), FUNDED BY FUNDAÇÃO PARA A CIÊNCIA E A TECNOLOGIA THROUGH NATIONAL FUNDS.

Professor Doutor Luís Baptista, Dean of the School of Social Sciences and Humanities of Universidade NOVA de Lisboa (NOVA FCSH), hereby publicly announces the opening of a tender, for a period of 15 business days, for the international selection of one PhD researcher position, through an indefinite duration contract at Universidade NOVA de Lisboa –School of Social Sciences and Humanities, to carry out research, and science and technology management activities within the scope of IN2PAST – Associate Laboratory for Research and Innovation in Heritage, Arts, Sustainability and Territory and the Programme Contract with reference LA/P/0132/2020, funded by Fundação para a Ciência e Tecnologia, I.P. (FCT), through national funds.

The opening of the tender and the composition of the selection panel have been authorised by decree from the Executive Administrator of NOVA FCSH, within the scope of the delegation of powers under the terms set forth in paragraph *i*) of no. 2 of Dispatch no. 11072/2021, of 3 November, published in the *Diário da República*, 2ª série, no. 219, of 11 November, as amended by Dispatch no. 2331/2023, published in the *Diário da República*, 2ª série, no. 34, of 16 February, of 30 December 2024, following a favourable statement from NOVA FCSH's Scientific Council.

1. The contract procedure of the PhD candidate is to be carried out according to the Decree-Law No. 57/2016, of 29 August, amended by Law No. 57/2017, of 19 July, which approves a contracting regime for PhD holders designed to stimulate scientific and technical employment in all areas of knowledge (RJEC). It will be entered into in accordance with the Portuguese Labour Law, approved by Law No. 7/2009, of 12 February, in its current wording and Implementing Decree No. 11-A/2017, of 29 December.

2. The PhD candidate will be contracted for an indefinite duration as lawfully established in RJEC, article 6, no. 1, paragraph b), *ex vi*, of no. 2 of article 18 of RJEC, only for the duration necessary to perform the tasks as defined for the project, namely as follows.

3. Description of the position:

The vacancy that is now open through this tender is for one PhD candidate to engage in research, technology, and innovation management activities, as well as the observation and monitoring of the scientific and technological system and higher education, both in Portugal and internationally. Responsibilities include advising the governing board of the Associate Laboratory on the definition

and execution of strategic plans, producing reports and studies to support decision-making by the Board and the Scientific Council, promoting the implementation and impact assessment of cooperation activities with civil society, as well as research valorisation initiatives – a particular focus will be on drafting public policy recommendations –, ensuring compliance with FCT research data and open access policies, and managing and overseeing administrative processes that support research. The position is expected to last until 31/12/2025 and aligns with the areas of study, dissemination, and management defined in the Associate Laboratory's Programme Contract, following the priorities set for the 2021-2025 period.

Thematic areas covered: social sciences and humanities.

This position is open under the Associate Laboratory's programme contract - LA/P/0132/2020. The candidate must have competences/ skills in science and technology management, and scientific system monitoring in the above-mentioned thematic areas.

4. Under the terms of the Implementing Decree No. 11-A/2017, of 29 December, art. 2, the contract is attached to the base remuneration of 2.351,53€, corresponding to level 33 of the 1st grade of the salary scale.

5. The workplace is located at IN2PAST – Associate Laboratory for Research and Innovation in Heritage, Arts, Sustainability and Territory, at Colégio Almada Negreiros – Campus de Campolide, 1099-032 Lisboa, Portugal, and/or other locations necessary to carry out the job duties.

6. Applicants to this tender may be national, foreign or stateless persons holding a PhD degree with a scientific and professional curriculum showing a suitable profile for the position.

7. The selection of the PhD to be hired is carried out through the evaluation of the scientific and curricular background of the candidates in the tender.

The evaluation of the scientific and curricular background, taking into account the appropriate profile for the activity to be developed, focuses on the relevance, quality and up-to-dateness of: **a)** The scientific, cultural and artistic production of the last five years, considered most relevant by the candidate and properly identified in the CV, associated with the tender; **b)** The activities carried out in the last five years, associated with the scope specified for the tender; **c)** The development plan (objectives, lines of action, concrete actions, funding and timeline) to achieve the objectives associated with the performance of the job; **d)** The activities in the management of science, technology and innovation programs, or experience in observing and monitoring the scientific and technological system or higher education, in Portugal or abroad.

8. The period of five years mentioned in the previous paragraph may be increased by the selection panel, at the request of the candidate, when based on the suspension of the candidate's scientific activity for socially protected reasons, particularly reasons, namely parental leave, long-term serious illness, and other situations of unavailability for work that are legally protected.

9. The evaluation and ranking criteria are expressed on a scale from 0 to 100 points. Selection will

be based on the Curriculum Assessment (CA) which is worth 90 points and the Interview (I), which is worth 10 points.

10. The criteria for the evaluation of the candidates in the CA are as follows:

- a. Curriculum evaluation of the elements considered most relevant by the jury associated with the tender (0 — 10 points);
- b. Activities considered of greater impact by the jury associated with the position, considering the professional experience within the scope of the activities specified in point 3 (0 — 30 points);
- c. Development Plan proposed by the candidate (0 — 10 points).
- d) The activities in the management of science, technology, and innovation programs, or experience in observing and monitoring the scientific and technological system or higher education, in Portugal or abroad (0 — 40 points).

Candidates who obtain a minimum of 60 points will proceed to the Interview.

11. The evaluation criteria for candidates in I are as follows:

- a. Motivation for the development of the proposed project (0 — 5 points);
- b. Adaptation and teamwork experience (0 — 5 points).

12. Pursuant to Article 13 of the RJEC, the composition of the selection panel is as follows:

Chairperson:

José Manuel Viegas Neves, Assistant Professor, School of Social Sciences and Humanities, Universidade NOVA de Lisboa (NOVA FCSH)

Effective members:

Maria de Fátima Moura Ferreira, Associate Professor, University of Minho

António José Estevão Grande Candeias, Full Professor, University of Évora

Substitute members:

Alexandra Curvelo, Full Professor, NOVA FCSH

Luísa Cymbron, Associate Professor, NOVA FCSH

13. The application process must be fulfilled, under penalty of exclusion, by submitting all the following documents:

- a) Application Form (available in [template](#)) clearly stating the procedure at hand;
- b) Copy of the PhD certificate and/or, having the doctoral degree been obtained abroad, an honour statement (available at https://fcsch.unl.pt/faculdade/concursos_para_investigadores/);

- c) Curriculum vitae of the candidate, organised according to the guidelines in paragraph 7 above;
- d) Development plan of IN2PAST within the scope of the responsibilities outlined in paragraph 3 – job description, detailing the objectives, action lines, specific actions, funding, and timeline;
- e) Letter of motivation.

14. The application, complete with the documents abovementioned, should be emailed to drhrecrutamento@fcsih.unl.pt within strictly 15 business days counting from the day following the publication of the present Public Notice in the Portuguese Government Diary - *Diário da República*. The subject of the email must indicate the reference of this Notice and the required documents should be preferably in PDF format.

If necessary, the selection panel may require from the candidate additional documents in support of statements offered.

False declarations will be disciplined in accordance with the Law.

Candidates who formalise their application incorrectly or who fail to meet the requirements stated for this tender will be excluded.

15. The candidate to be hired must have obtained a minimum score of 60 points.

16. In case the PhD degree of the successful candidate has been conferred by a foreign higher education institution, the degree recognition must comply with the Decree-Law No. 66/2018, of 16 August, the conditions of which must be fully met by the date assigned to the celebration of the contract.

In the event that the PhD degree is not recognised after the above-mentioned formalities have been met, the candidate ranked second will be invited for the position under consideration.

17. Non-discrimination and equal access policy: Universidade NOVA de Lisboa actively promotes a policy of non-discrimination and equal access, so that no candidate can be privileged, benefited, disadvantaged or deprived of any right or exemption from any duty owing, in particular, to ancestry, age, sex, sexual orientation, marital status, family status, economic situation, education, social origin or condition, genetic heritage, reduced working capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological beliefs and trade union membership.

December 30, 2024 — Executive Administrator of NOVA FCSH, Joana Pires

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